

CCTS Training Center Instruction Manual: Internal Learners

Purpose: This document contains instructions for how faculty, students and staff within the University of Illinois system can access and navigate the CCTS Training Center.

Contact: Jaclyn Jackson (jaclynj@uic.edu)

To access the CCTS Training Center for the 1st time: Click on: <https://training.ccts.uic.edu/>

- Once on the training site, click on **Register**
- Choose the option that applies to you; since you are a UIC student, faculty, or staff member, you will be directed to the next page to add your UIC email address. This will pull your information and allow you to login with your Shibboleth account in the future.
- Once the information is entered, you'll be directed to a screen where you can then click on the Course Catalog link and filter by:
 - Course Type
 - Research Position
 - Topic
- Once registered (either UIC or Non-UIC) and once signed in, you will enter the training portal and will not need to fill out the forms again.

https://training.ccts.uic.edu/ Home Page

CCTS Training Course Catalog About Contact Register log in

CCTS Training

The CCTS Online Training Center presents online courses to develop your skills.

All courses can be browsed in the [Course Catalog](#).

UIC Center for Clinical and Translational Science Overview:

The CCTS is an NIH funded research center at UIC that aims to translate scientific discoveries into better health and better medicine and to conduct innovative clinical and translational research.

As part of the Clinical and Translational Science Award (CTSA) program, the UIC CCTS serves as a hub which seeks to accelerate the research process by enabling scientific discoveries to reach patients and populations faster, and to improve population health, particularly among minorities and underserved populations.

With these initiatives, the CCTS strives to develop and support a diverse clinical translational workforce that can attend to today's multifaceted health problems.

Site Purpose:

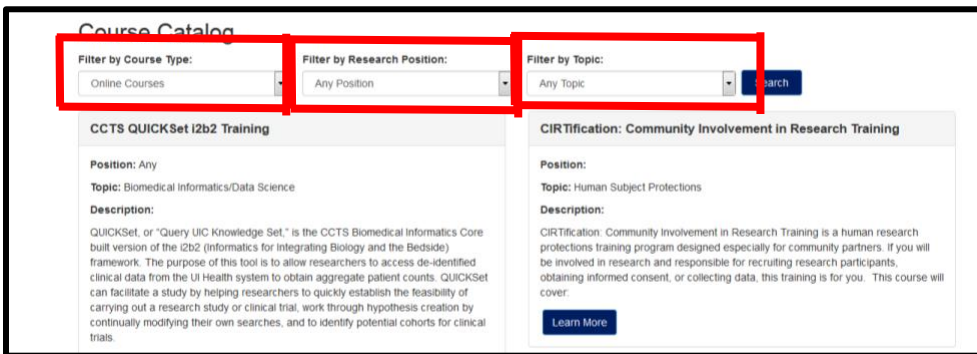
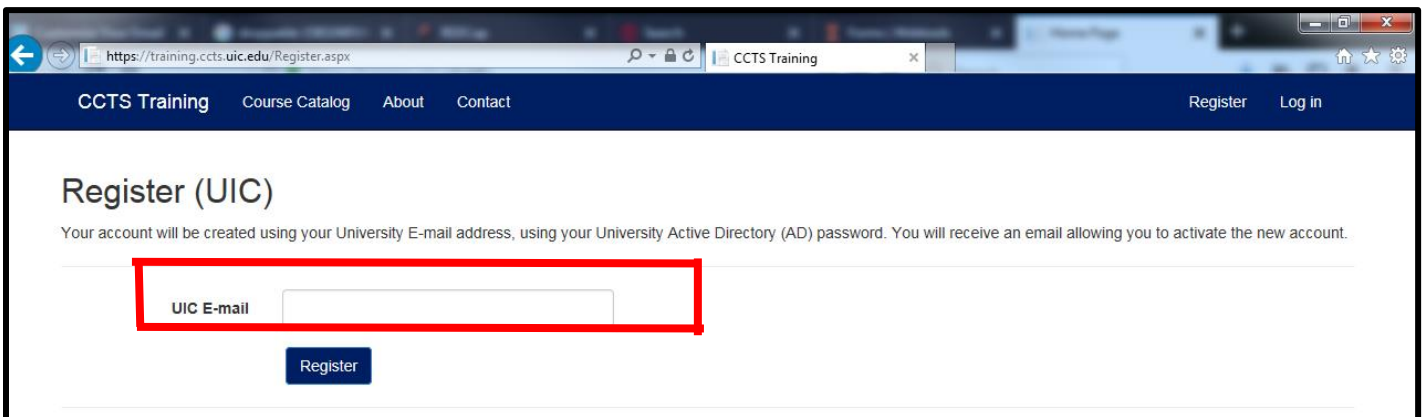
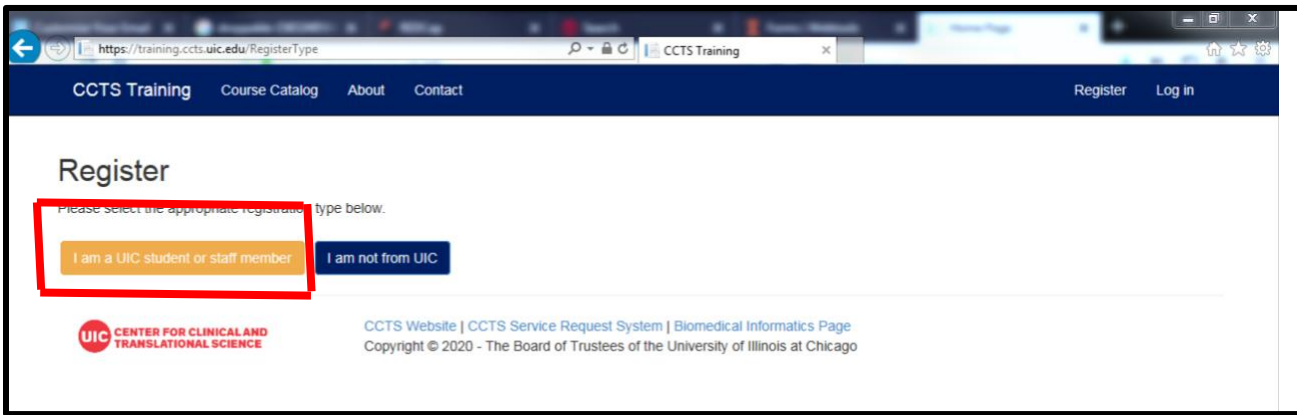
The goal of this site is to provide researchers with education and resources on tools and services provided by the UIC Center for Clinical and Translational Science (CCTS).

Biomedical Informatics Core:

The CCTS Biomedical Informatics (BI) Core is the principal provider of informatics support for clinical and translational research at UIC. The BI Core offers a range of services including the delivery of and use of clinical data, developing tools for informatics-intensive studies, and offering educational opportunities focused on informatics application.

UIC CENTER FOR CLINICAL AND TRANSLATIONAL SCIENCE

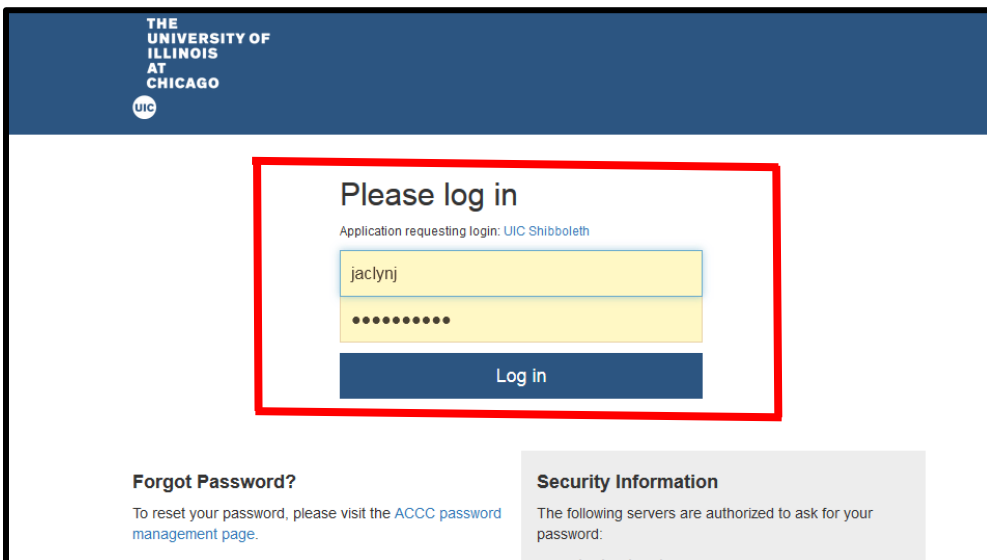
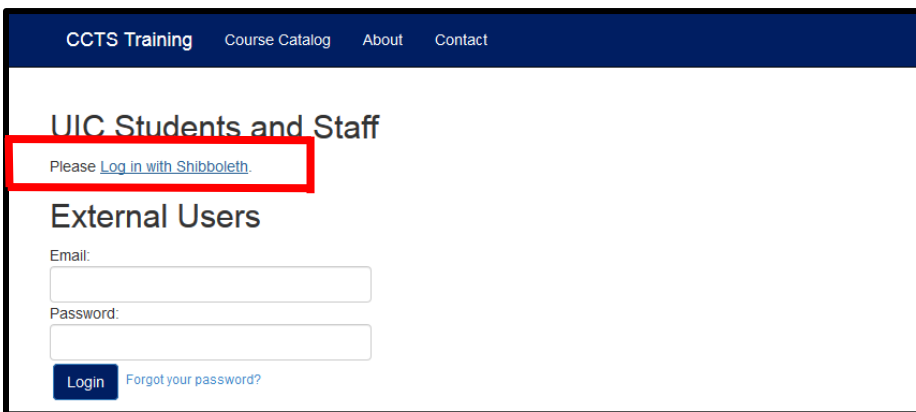
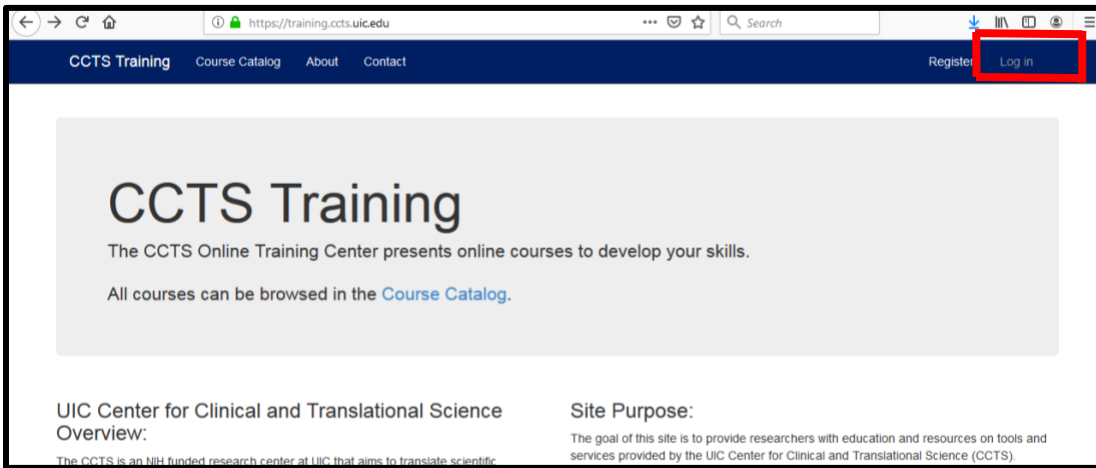
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Logging in with a UIC Shibboleth account:

- Start at <https://training.ccts.uic.edu/> and click on Log In
- Click on Log in with Shibboleth
- Add your user name and password for your Shibboleth account
- You will be brought to the course catalog where you can filter by:
 - Course Type
 - Research Position
 - Topic
- For In-Person Courses (seminars, workshops, etc.) you'll be brought to the courses that are available to enroll in. Click on Learn More
- Then click on Enroll

- Once enrolled, you'll be directed to a Registration Confirmation page and will also receive a confirmation email. You may click on Add to Calendar from the Training portal, or a calendar invitation will be included in the confirmation email that is sent to you.



Course Catalog

Filter by Course Type: Filter by Research Position: Filter by Topic:

CCTS QUICKSet i2b2 Training

Position: Any
Topic: Biomedical Informatics/Data Science
Description:
QUICKSet, or "Query UIC Knowledge Set," is the CCTS Biomedical Informatics Core built version of the i2b2 (informatics for Integrating Biology and the Bedside) framework. The purpose of this tool is to allow researchers to access de-identified clinical data from the UI Health system to obtain aggregate patient counts. QUICKSet can facilitate a study by helping researchers to quickly establish the feasibility of carrying out a research study or clinical trial, work through hypothesis creation by continually modifying their own searches, and to identify potential cohorts for clinical trials.

CIRtification: Community Involvement in Research Training

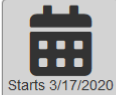
Position:
Topic: Human Subject Protections
Description:
CIRtification: Community Involvement in Research Training is a human research protections training program designed especially for community partners: if you will be involved in research and responsible for recruiting research participants, obtaining informed consent, or collecting data, this training is for you. This course will cover:

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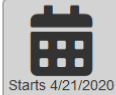
Course Catalog

Filter by course type:

Best Practice Hour - Top 10 Reasons for Modifications from the IRB - 3/17/2020

Topic: Human Subject Protections
Description:
Speaker: Rachel Olech, CIP, Senior Regulatory Specialist, Center for Clinical and Translational Science
 Starts 3/17/2020
You are enrolled in this course.

Best Practice Hour - Understanding Study & Protocol Design - 4/21/2020

Topic: Study/Site/Lab Management
Description:
Speaker: Darlene Kitterman, Director, UICC Clinical Trials
 Starts 4/21/2020
You are enrolled in this course.

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Best Practice Hour - Recruitment & Retention: Best Practices & Using Social Media - 6/16/2020

Description: Community Engagement Core and Regulatory Core, Center for Clinical and Translational Sciences

Event(s):

Date	Time	Location
6/16/2020	12:00 PM - 1:00 PM	College of Medicine East Tower 7th Floor, Room 787

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Registration Confirmation

You are now enrolled in Best Practice Hour - Recruitment & Retention: Best Practices & Using Social Media - 6/16/2020. You will also receive a confirmation email. If you would like to add this in-person event to your calendar, click the button below.

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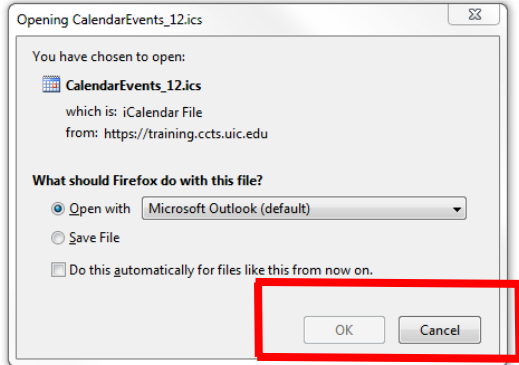
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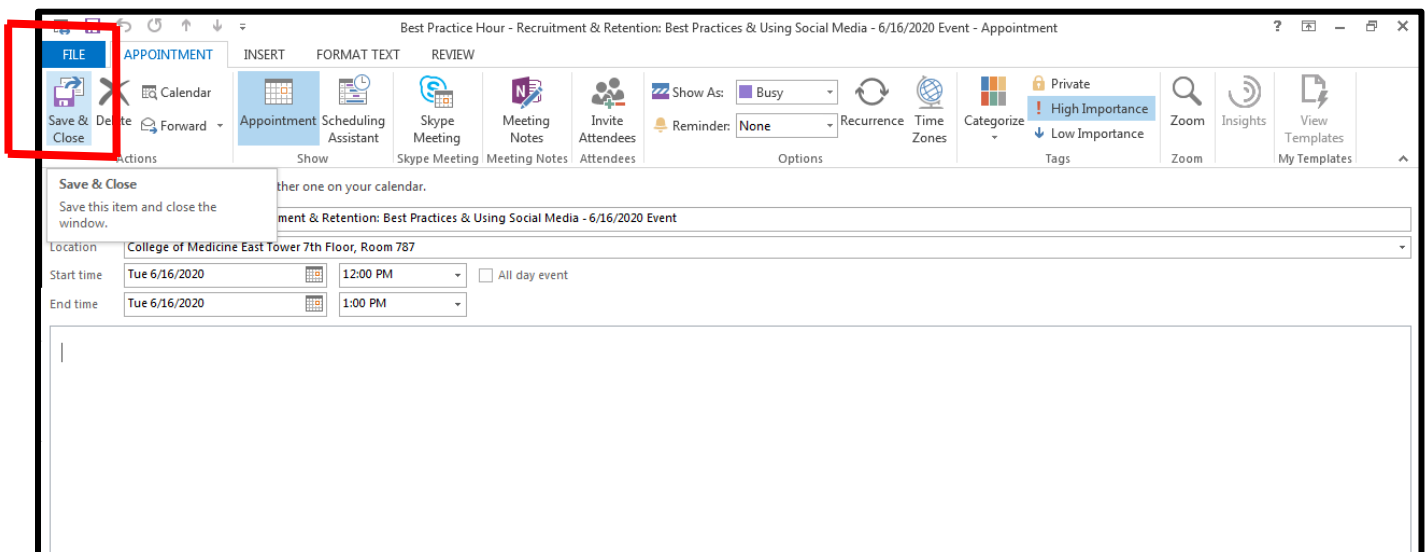
Add to my Calendar

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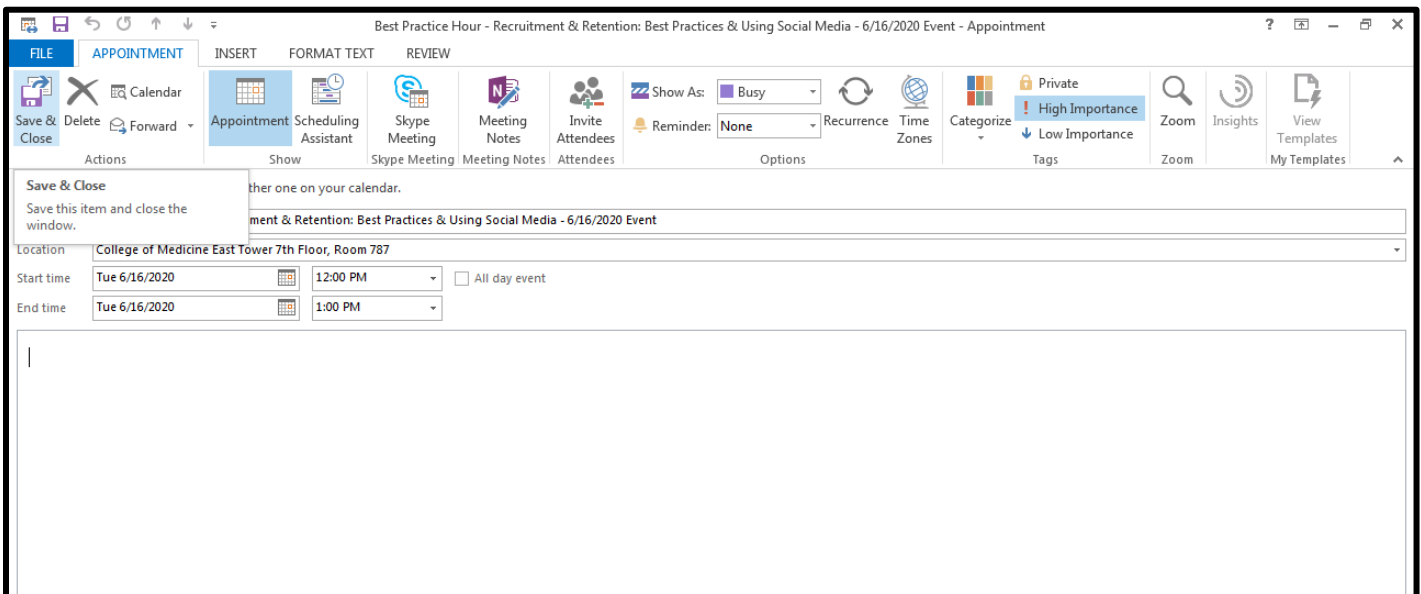
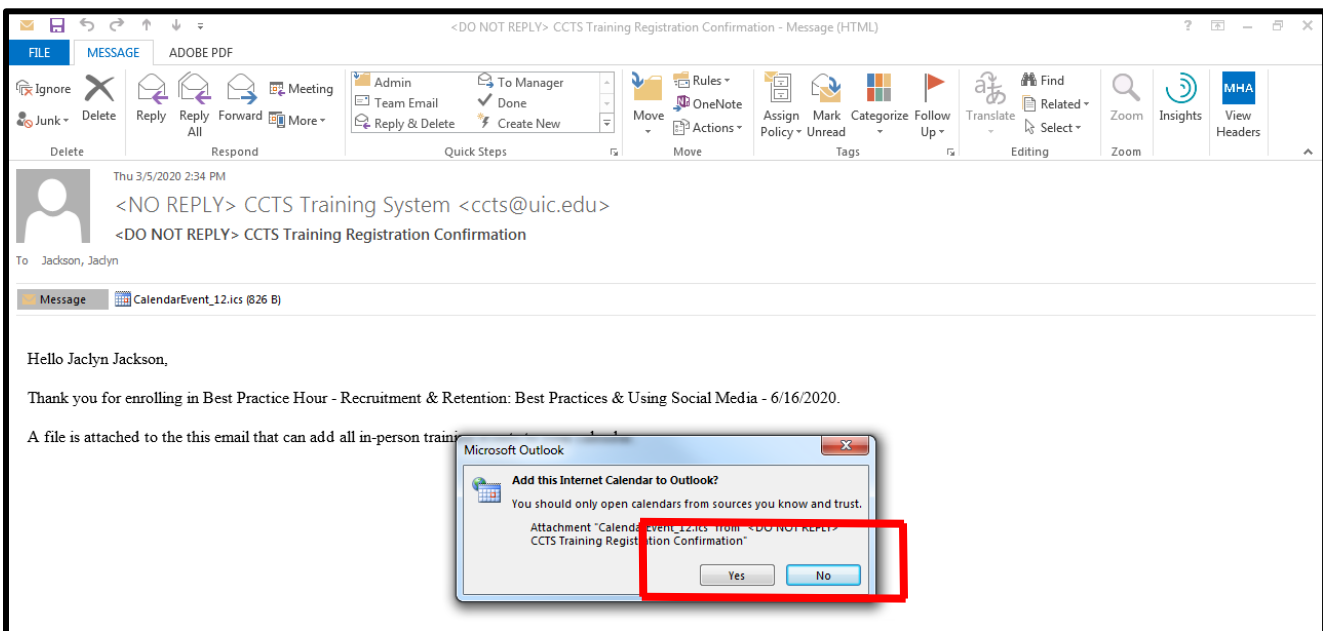
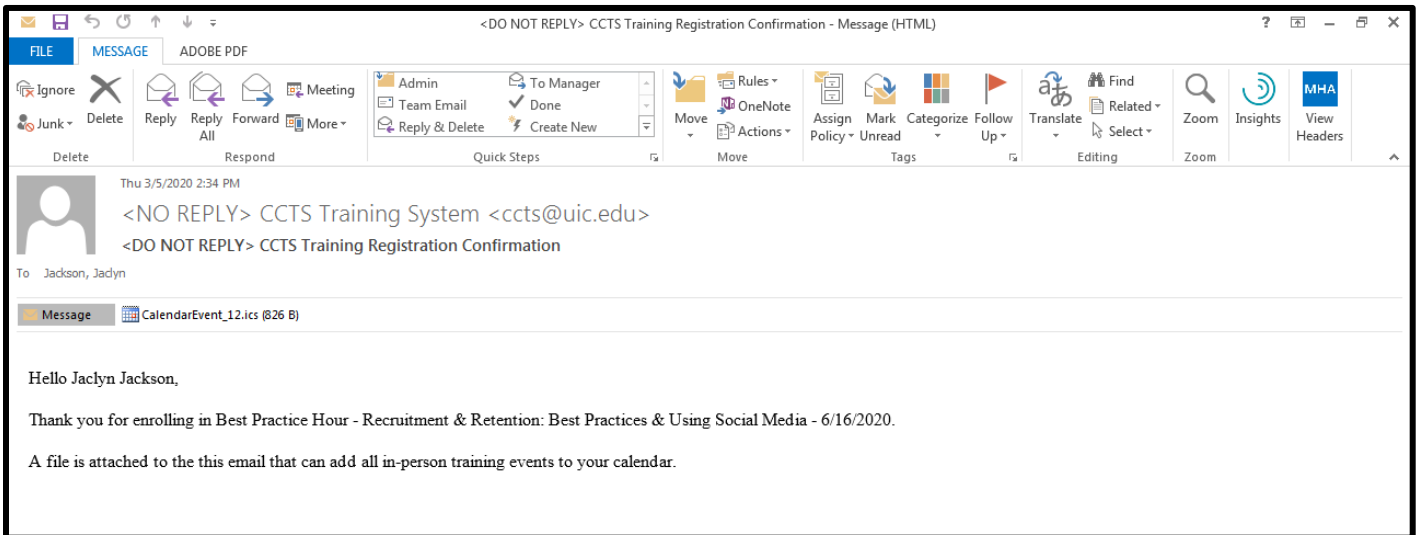
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Example of confirmation email and calendar invite:

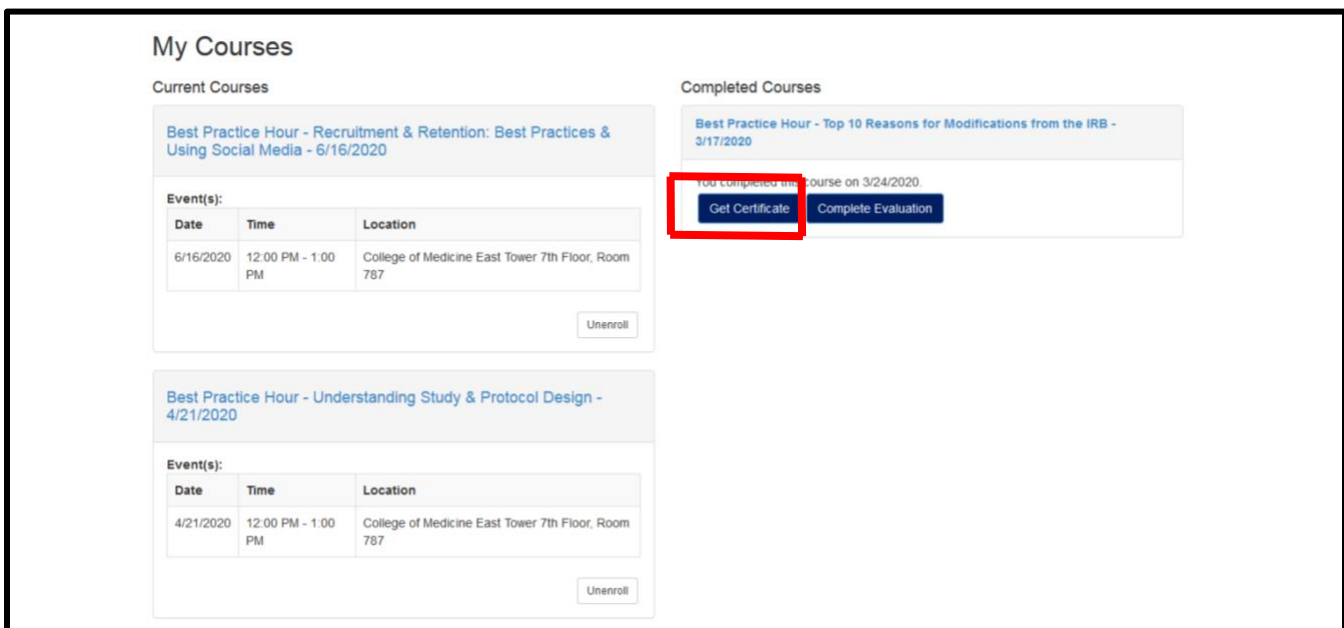
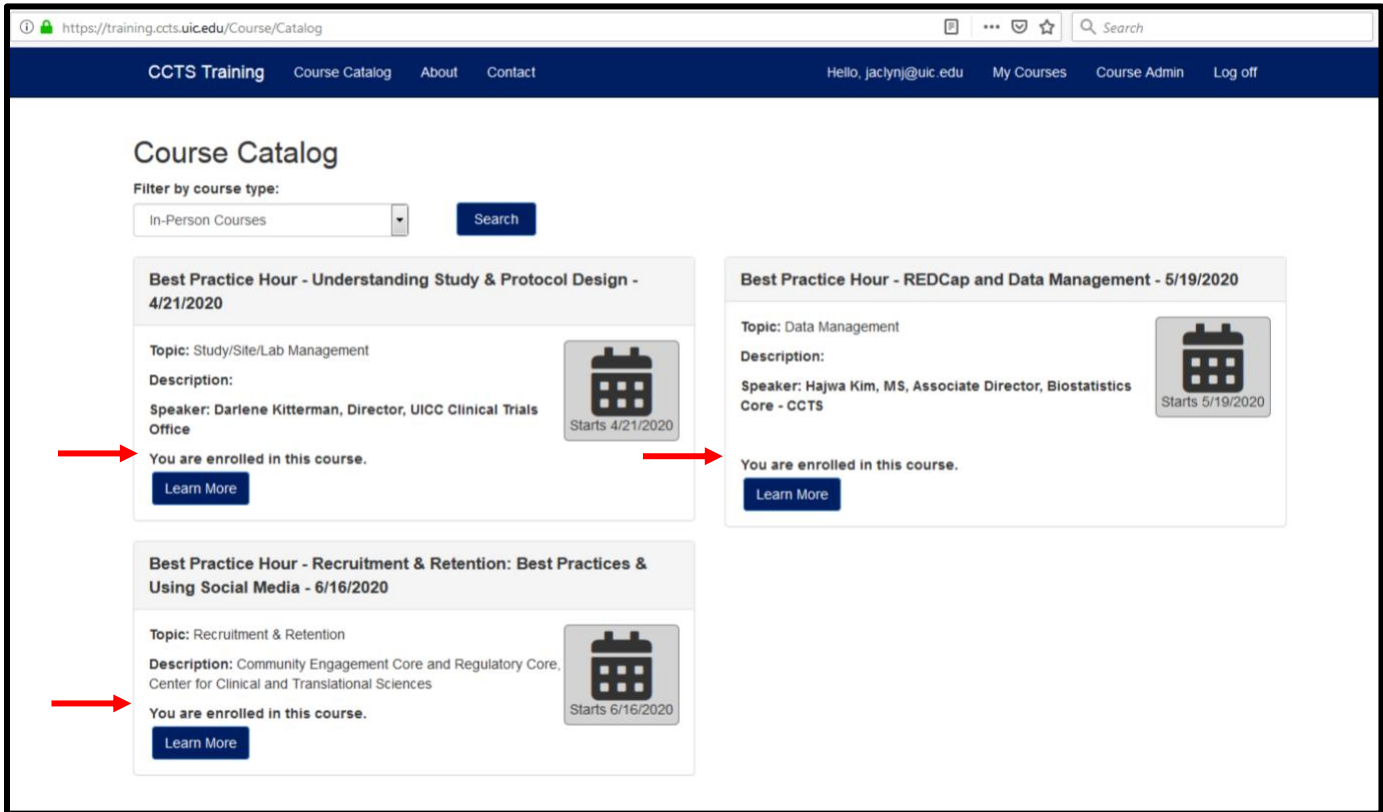


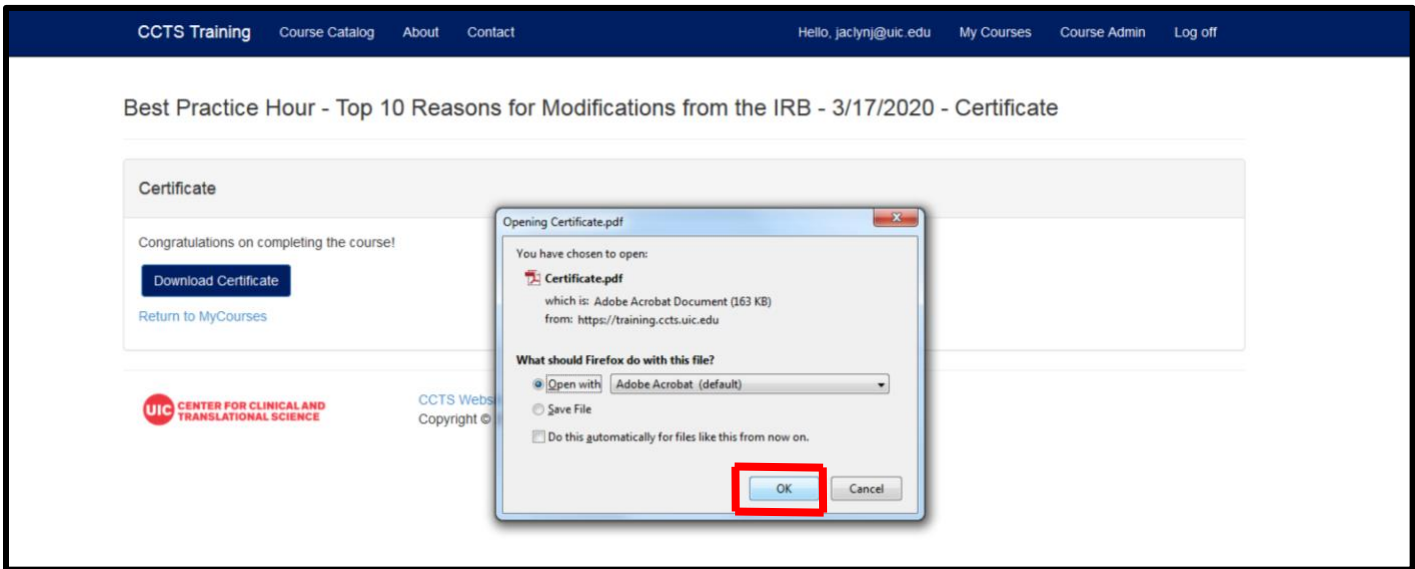
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Tracking Your Courses

- When you go back to the training portal, the course you registered for will state that you are registered.
- You can click on My Courses which will list the courses you have registered for and any courses that you have completed.
- After a course has been moved to Completed Courses, click on Get Certificate and Complete Evaluation.







Completing the evaluation.

My Courses

Current Courses

Best Practice Hour - Recruitment & Retention: Best Practices & Using Social Media - 6/16/2020

Event(s):

Date	Time	Location
6/16/2020	12:00 PM - 1:00 PM	College of Medicine East Tower 7th Floor, Room 787

[Unenroll](#)

Best Practice Hour - Understanding Study & Protocol Design - 4/21/2020

Event(s):

Date	Time	Location
4/21/2020	12:00 PM - 1:00 PM	College of Medicine East Tower 7th Floor, Room 787

[Unenroll](#)

Completed Courses

Best Practice Hour - Top 10 Reasons for Modifications from the IRB - 3/17/2020

You completed this course on 3/24/2020.

[Get Certificate](#)
[Complete Evaluation](#)

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Course Evaluation for Best Practice Hour - Top 10 Reasons for Modifications from the IRB - 3/17/2020


1) Example - Evaluation Question 1

- 1 (Lowest)
- 2
- 3
- 4
- 5 (Highest)

2) Example - Evaluation Question 2

- Yes
- No

Submit

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